



# GENERAL MEETING MINUTES

TUESDAY, SEPTEMBER 23, 2025 | 7:00 PM – LIBRARY + TEAMS MEETING

ATTENDEES:		
Jillian Gordon, Principal Kristy Godo, Vice-Principal  Ashleigh Inman Beth Miller Cameron Walls Charmaine Green Emily Eversdijk Hans Potter Jen Foley Nikki Kennedy Sandi Thorson Stephanie Redlich	Afsin Ismail Anis Kodirov Ann Leung Aude Becky Ferguson Brianna Schehr Carolyn Carolyn Wendell Christine McIvor Erika Herndier Hamid Moravej Hilary Jane Crompton Jillian Morland Johnson Chiu Justin Erikson Keith Murray Kristin	Lisa Dalla Vecchia Maryam Megan McKay Mika Mokkonen Moeko Hoshino Pegah Hamidkhani Moeko Hoshino Pegah Hamidkhani RTaylor Ryan Kane Sabrina Siwec Samantha Sandy Sara Zanatta Sarah K Veronika Spencer Zoheb

(7:02 PM) Call to Order Introductions ..... Charmaine Green

(7:03 PM) Land Acknowledgement ..... Sandi Thorson

We respectfully acknowledge that we live, work, and gather on the traditional, unceded lands of the Skwxwú7mesh (Squamish), xʷməθkʷəy̓əm (Musqueam) and səɬɪwətaɬ (Tsleil-Waututh) Nations. We are grateful to work and play on these beautiful lands.

(7:04 PM) Administration Report ..... Jillian Gordon & Kristy Godo

Jillian Gordan, Principal

- **REMINDER - E-scooters** are not permitted for children under 16.
- **Halloween:** Heavy rainfall expected Friday – reminder about Halloween safety. Emphasize the importance of kids having a plan and staying visible.
  - o **Costumes:** Our school is K–7, so please be mindful of all age groups. No costume masks across the school board. No weapons (or items resembling weapons) and no fragile pieces like wings. No blow-up costumes.
  - o **Cultural sensitivity:** Be very mindful of cultural appropriation.
  - o **Gore:** No Gore allowed. Example of acceptable: if dressing as a vampire, a small dab of blood is fine, but no scars or gore. This is a G-rated environment.
- **Parent-Teacher Conferences:** Focused on Literacy, Numeracy, and Social-Emotional Learning. These are not traditional parent-teacher conferences these are child-led sessions. If you need more time to chat with your teacher, please arrange a separate meeting outside the session.



- **Basketball:** Its really exciting -the boys' team performed well yesterday, and the girls' team is currently in second place. They look amazing in the new jerseys!
- **Sports Jerseys:** Mrs. Galilee is solely responsible for tracking and distributing jerseys to keep everything streamlined.
- **School Supplies:** There was an overwhelming response to the school organized school supply system this year – it's so nice to not have to manage that. However, the costs will increase slightly next year, as this year's fee was very reasonable for what is needed / provided. The shared classroom supplies have reduced waste, and Grades 6–7 keeping their own supplies has provided a great teaching opportunity for executive function. Admin will dedicate some time to go over executive function in depth another time.

#### Open Discussion:

- Parents are allowed to opt out of school organized school supplies. Yes, absolutely. Open to feedback – this initiative does put us in line with our FOS. Because we have it under budgeted, the school will manage the additional needs accordingly. Email Jillian with any questions.

#### (7:21 PM) Upcoming Dates & Events ..... Ashleigh Inman / Charmaine Green

- October 30 – Individual Student Photo Retake (in the afternoon)
- October 31 – Halloween Day – reminder re: masks and candy requests – (refer to poster and information email from Jillian.
- November 3, 4, 7 12 13 – Early dismissal (1:50pm) for STF Conferences
- November 5 – Kindergarten hearing tests
- November 10 – No school for Pro D Day
- November 11 – No school for Remembrance Day stat holiday
- November 25-28 – Grade 6 Cheakamus trip
- November 25 – Next PAC Meeting

#### (7:22 PM) General / Other Business ..... Ashleigh Inman / Charmaine Green

- Halloween costume sale – we collected approximately 50 costumes and made around \$330. We plan on running this fundraiser again next year, but likely for a day less for the sale.
- Card project – orders opened last Friday, October 24 – the deadline to order is November 16, with Nov 2 as the priority order deadline.
- Grade 7 Fundraisers:
  - o Growing Smiles: poinsettias & winter plant sale sales – the deadline to order is November 12
  - o Purdys Chocolates: get order links online at [www.ridgewaypac.org](http://www.ridgewaypac.org), through your class ep or in our newsletters – the deadline to order is November 23

#### (7:24 PM) Treasurers Report [\[see full report\]](#) ..... Cameron Walls

- Slightly over budget on Funlunch
- Currently under budget overall because of money spent on Jerseys and the Blue Playground (both have already come out of this school years budget)
- As of right now, we anticipate being on budget by year end – all normal activities will be covered, and the current budget is consistent with what was approved in May at the AGM.

**Motion: Cameron Walls, Treasurer moved to add \$700 to the budget for PAC Board Microsoft Teams accounts. Vote: Motion carried; all present in favour.**

(MS is no longer offering non-profit free accounts.)

- Received the funds from the Gaming Grant for this school year.



**(7:27 PM) Approve minutes from at meeting ..... Charmaine Green**  
Nikki Kennedy approved the previous meeting minutes, Ashleigh Inman seconded.

**(7:28 PM) Parent Concerns / Open Forum**

- Blue playground – we love the fence to help the grass grow as it's currently keeping the kindergarteners within boundaries. It will eventually be removed, but will wait until there is some study grass regrowth.
- The brick that looks like it was sticking out has been checked by an engineer and is safe.
- Any update about the infill by the salmon – edging. Jillian offered to spray it so it's more visible. It's a bio swell where all of the water from the property is supposed to drain. When there were less students, it was a looking zone to preserve the grass etc. but now that there are so many students all areas are playing areas. It is more likely to eventually be repaired/replanted rather than filled.
- One of the swings were making a terrible sound. Jillian mentioned that it has already been fixed.
- We have 21 reps – Communication solution for next year might be to have one larger group for main communication with separate division breakout rooms.
- Keith cross walk guard move update – no there is not an update – we will email the city and advocate for Cloverly as well. Trying to hire for the position 815-915, lunch time, and 230-330.

*If you would like to submit any concerns or discussion topics before or after the PAC meeting, please email [president@ridgewaypac.org](mailto:president@ridgewaypac.org).*

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**(7:39 PM) Meeting paused for Special Guest to arrive**

**(7:53 PM) Meeting regrouped**

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**(7:53 PM) Cloverly Catchment Update..... Special Guest, Adam Baumann**  
**Assistant Superintendent, North Vancouver School District #44**

**The official school name is Cloverley Elementary School, and is being designed to accommodate up to 580 students.**

**Construction:**

- Footings have been poured and the building is progressing lengthwise, using concrete, steel, and mass timber. The steel and timber are used in tandem rather than in separate phases making it a more complex construction.
- It's a complex construction project, but the anticipated September 2026 opening remains on track.

**Childcare Facility:**

- A Request for Proposal (RFP) was issued for the on-site childcare facilities, which will be quite large.
- The North Shore Neighbourhood House has been awarded the contract to operate the childcare center.

**Involved Schools:**

- Schools involved: **Ridgeway, Brooksbank, Queen Mary, and Queensbury.**



### Communication & Delays:

- There was a delay in sending an email to the Cloverley catchment community.
- Forms completed in September were meant to assist with building a mailing list; however, communication will now shift to hard copy letters.
- The letter will include three key points:
  1. Confirmation that you live in the Cloverley catchment.
  2. Clarification of your child's grade level:
    - Current K - Grade 4 = pre-transition
    - 2026-2027 Kindergarten = current enrollment
  3. Information on opting out: Families who do not wish to transition can apply for priority placement (January–March) under district policy.

### Priority Ranking for Placement:

1. In-catchment with a sibling already at their current school
  2. In-catchment
  3. Out-of-catchment but with a sibling at their current school
  4. Out-of-catchment with no sibling
  5. Out-of-district
- Letters are expected to go out in November.
  - Once Kindergarten registration closes in December, the district will better understand how well the planned systems are functioning.

### Open Discussion .....

#### Catchment:

- Catchment Zones – The selected Option 3 was not originally considered. Feedback showed that crossing Keith Road was a major concern for many parents, so boundaries were drawn with traffic and safety in mind to maintain school community connections. Its omission was not intentional – It was redrawn because of the feedback received.
- All four schools are currently under pressure for space. Catchment decisions were guided by data and community feedback.
- Efforts are being made to keep Ridgeway students together where possible. Ridgeway administration will participate in first-year class placements for Cloverley, following Ridgeway's existing parameters.

#### Catchment Overlap & Development:

- Has there been any discussion of overlapping catchment areas? There is concern that the Cloverley catchment is too large due its size and significant ongoing development in the Moodyville area.
- The district is aware and will monitor impacts, recently sharing concerns with the local MLA.
- Future priorities include:
  - o Building at Lynnmour
  - o Expanding Carson Graham
  - o Eventually will need a new Lonsdale Corridor School

#### Capacity & Movement:

- The goal is to manage overcapacity and minimize disruption.
- When space becomes available, there may be **cross-movement** between schools to balance enrollment.



**Priority 4 Applications:**

- Decisions are made based on address, not academic programs, other than French immersion (Brooksbank).
- The district collects all applications during the allotted timeframe and reviews them all consistently.

**Opening Date & Contingency:**

- The project remains on schedule for September 2026. Any necessary adjustments will be known by May, but no delays are currently anticipated that would prevent the school from opening as planned.
- In the event of delays, the main building would be prioritized for completion to ensure the school can open on time.
- The district is actively avoiding mid-year moves.

**Enrollment Projections:**

- Ridgeway is expected to reduce to around 500 students, though this may still not eliminate all portables and demountable.
- Cloverley's projected enrollment is approximately 580 students.

**Crossing Guard:**

- District representatives will be meeting next week and have offered to take our feedback regarding the crossing guard needs and placements for both Cloverley and Ridgeway.

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Meeting adjourned at 8:35pm  
Next PAC Meeting November 25, 2025  
Meeting Notes: Stephanie Redlich