



# ANNUAL GENERAL MEETING MINUTES

TUESDAY, MAY 27, 2025 | 7:00 PM – LIBRARY + TEAMS MEETING

ATTENDEES:		
Afsin Ismail Ana Ashleigh Inman Beth Miller Charmaine Green Christy fox Cristina Diana Newton	Emily Eversdijk Hans Potter Jen Foley Jillian Gordon Karina Kristy Godo M Farrell Megan McKay	Mika Mokkonen Nikki Kennedy Petra Zelman Sandi Thorson Sandy B Stephanie Redlich Tiffany Alexander Veronika Spencer

## REGULAR MEETING MINUTES

(7:04 PM) Call to Order Introductions ..... Sandi Thorson / Charmaine Green

(7:04 PM) Land Acknowledgement ..... Sandi Thorson

We would like to acknowledge the original peoples of these lands and waters, specifically the səliłwətał (Tsleil-Waututh), Skwxwú7mesh (Squamish) and xʷməθkʷəyəm (Musqueam) Nations, on whose unceded ancestral lands our school and homes are on. I feel very fortunate to be able to live, work and play on these amazing lands.

(7:09 PM) Administration Report & School Plan ..... Jillian Gordon & Kristy Godo

Jillian Gordan, Principal

- **Thank You to the PAC:** A heartfelt thank you from the teachers and staff to the PAC for your ongoing support. Your contributions have helped resource U-Fly reading materials, resurfacing of the blue playground, and raising money for classroom items, such as, for example, the wiggle stools.
- **School Supplies – New Model for Next Year:** We're changing our school supply model next year. Participation is optional; however, we are no longer offering SmartStart. If you prefer to purchase supplies yourself, please email the school admin to receive the supply list.
- **One Lunchtime:** We're strongly considering moving to a single lunchtime for all students. Some students feel it would provide more space and allow them to play with a wider range of peers. The key factor is ensuring we have enough adult supervision for safety. The plan would be for all students to eat and play together.
- **Upcoming Calendar:** The year-at-a-glance school calendar will be posted by May 30.
- **Grade 7 Farewell:** We'll be celebrating our Grade 7 students with a special farewell event on Tuesday, June 4. We're excited to honour them!
- **Before and After School Supervision:** Please remember that all children—regardless of age—require adult supervision before and after school. This is crucial for their safety. We also encourage parents to stay aware of their children's online activity and social media use.
- **Staff-Supported Events for Next Year:** New Family Tea, Multi-Cultural Fair & Book Fair, Pancake/Muffin Breakfasts (fall & spring), Welcome event for new Kindergarten families, Primary Winter Concert (will be in December this year).
- **Cloverley Catchment Update:** What we need most from our community is feedback regarding catchment allocation for Cloverley. After the survey closes Friday, the district working group will analyze the data and make a decision by June 20, 2025. Parents will then have the option to request a school transfer, following the standard process. Ridgeway's role is to share information and stay united. We'll all still be Ridgeway Ravens together next year. PAC can organize with Adam Bowmen (NVSD Rep) to attend the October PAC meeting to answer some questions. We encourage you to start thinking of questions in advance. Change can be challenging, but it also brings new opportunities. Our goal is to support the kids and keep communication open.



Kristy Godo, Vice Principal

**Track and Field Update:**

- A big thank you to all the teachers who supported our Track and Field events! With a large number of participants, your help with logistics—organizing jerseys, sign-outs, and family communications—was greatly appreciated.
- 103 students participated in the Sutherland Track Meet.
- Next week, students who qualified will be heading to Swangard Stadium. Please note: parents are responsible for transporting their children to the event.

**Admin Q&A**

- **Track & Field Jerseys:** Teachers have the list of student jerseys. All jerseys were expected to be returned by today. We're currently checking to ensure they are here in time for Swangard. We've noted the need for larger sizes going forward.
- **Lunchtime Structure:** The proposed structure will be play first, then eat.
- **Parent Volunteers Needed – Clubs:** We're looking for 2–3 parent volunteers for: Skip Club, Art/Creative Club (art, knitting, etc.). If you're interested, please contact Jillian directly. A criminal record check is required for all volunteers.
- **Parent Volunteers – Sports:** We welcome parent help with setting up equipment (e.g., cones for track events). Please note: a School District employee must be present at all times. Triple Ball is already well staffed.
- **Cloverley Catchment Feedback:** We've reached out to the School District on behalf of the PAC, and they are open to working with us. There have been several opportunities for community involvement, though turnout has been limited.
- **Crosswalk Safety – Keith & St. Andrews:** A question was raised regarding the lack of a crossing light and redeployment of the crossing guard at this location. The District has agreed to send a representative to observe the intersection.

**(7:38 PM) Approve minutes from last meeting ..... Sandi Thorson**  
Sandi Thorson approved the previous meeting minutes, Charmain Green seconded.

**(7:39 PM) 2024/2025 Recap of Events ..... Sandi Thorson**

- **Events:** Terry Fox Run, Welcome Back Slice Night, Welcome Tea night for new families, Parent Social, Multicultural & Book Fair, Roll to Ridgeway
- **After School Care:** Basketball Grade 2-7, Lights Up Theatre
- **Fundraising:** Fun Lunch, The Card Project, Family Photos, Growing Smiles, Purdy's, Cream Pony, Spirit Wear.
- **School Support:** Staff Appreciation, Student Programming – Saleema Noon, Classroom Funds, School Spending Account, child minding for PAC meetings, Pizza Partys.

**(7:41 PM) 2024/2025 Upcoming Items ..... Sandi Thorson**

- **Spring Raffle:** We've got amazing prizes donated this year, including: An iPad Air, A Paddleboard, Two tickets to Grouse Mountain. We'll be running the raffle over three weekends, aiming to beat last year's total of \$6,000. All funds raised will go directly toward the resurfacing of the blue playground. Keep an eye out for raffle information and tickets in your child's backpack! *Huge thank you to our generous donors: Neptune Terminals, Grouse Mountain, and FunZone!*
- **Blue Playground:** will be done over the summer!
- **Bike to School Week** (June)
- **Year-End BBQ – June 19:** Join us for our Year-End BBQ on Wednesday, June 19! Pre-orders are required as quantities will be limited, and there will be NO SALES at the event or after the cutoff date.
- **Summer refuge:** scheduling is currently underway. More information will be shared once finalized.



(7:44 PM) 2025/2026 Consensus on events to [plan] to host ..... Sandi Thorson

- **Welcome Back Slice Night** – September
- **Used Costume Sale** – October
- **Parent Social** – October
- **Multicultural Fair & Book Fair** – Dates TBA
- **Year-End BBQ** – June
- **Pancake Breakfast:** Hosted by staff at year-end
- **Programs & Initiatives:** GRIT Program planned for next year, replacing Saleema Noon
- **Athletic Program:** including Basketball (Grades 2–4)
- **Lights Up Theatre:** Exploring a payment plan option with the organizer
- **The Card Project:** fall or spring
- **Cloverley Transition Support:** We'd like to organize a farewell party for students transferring to Cloverley. If possible, we'd also like to support the formation of the Cloverley PAC, including potential financial and planning assistance. Ridgeway is a special community, and we want to help that spirit carry forward.

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## **ANNUAL GENERAL MEETING MINUTES**

### **PAC Introduction:**

- What is the PAC? Every Ridgeway parent is a member of the PAC. We encourage you to be involved in any way that suits you best.
- The Board is made up of members of the PAC who are voted into position by other PAC Members.

**Elected Positions:** President, Vice-President, Secretary, Treasurer, Board of Directors

### **Non-Elected Positions:**

- Fun Lunch Lead: coordinate with vendors, set up Munch-a-Lunch, etc
- BCCPAC/DPAC Representatives: attend meetings every other month and report back to the PAC
- Marketing & Communications: social media, newsletters, etc.
- Fundraising Committee: lead a fundraiser or 2 throughout the school year
- Event Leads: Welcome Night, Multicultural Fair, Bike to School Week, Spring Fair/BBQ

(7:44 PM) non-elected positions ..... Sandi Thorson

- Fun lunch lead – Jen Foley & Sandi Thorson
- DPAC – open
- Social media/Marketing/Communications – open
- Fundraising – open
- Class Rep Lead – *Hans Potter*

(7:46 PM) – Financial Update ..... Sandi Thorson

- The PAC's financials are generally tracking as expected.
- Fun Lunch Revenue is trending higher than last year, with approximately \$100,000 raised to date, even before the spring raffle.
- Expenditures are currently at \$80,000, with a significant outflow expected at the end of the school year due to the timing of payments for the blue playground resurfacing project.

### **2025/2026 Proposed Budget:**

- The current proposed budget is neutral in nature, aiming to restore reserves after higher-than-usual spending in recent months.
- While the PAC has successfully funded many initiatives, there is limited personnel capacity to take on additional large projects.
- The upcoming spring raffle is expected to help close any remaining funding gap.
- Budget includes: Farewell gifts and traditional year-end expenses, a possible \$5,000–\$10,000 donation to the future Cloverley PAC – *discussion to follow*, Track & Field jerseys – budget approved in 2024/2025 school year, with option to roll forward if needed.



**New Budget Consideration Request from Admin - School Bus for Sutherland Track Meet:**

- A request was raised to fund a school bus for the 2025 Sutherland Track Meet, which would assist with transportation logistics for approximately 105 students.
- Estimated Cost: \$4,000
- Potential Funding Source: Gaming grant funds
- Action: To be added to the 2025/2026 PAC Wish List for future consideration.

**Voted to approve 2025/2026 Draft Budget – all in favour**

**(7:53 PM) Nomination & Voting for Elected PAC Positions ..... Sandi Thorson**

**Elected Positions:**

- **President** – Charmaine Green – *all in favour*
- **Co-Vice-President** – Sandi Thorson & Ashleigh Inman – *all in favour*
- **Treasurer** – Cameron Walls (not present, had expressed in advance their willingness to continue in the role) – *all in favour*
- **Secretary** – Stephanie Redlich – *all in favour*
- **Board of Directors** – Sandi Thorson, Beth Miller, Stephanie Redlich, Helen Lamont, Jennifer Foley, Charmaine Green, Nicole Kennedy (non-voting), Ashleigh Inman, Cameron Walls – *all in favour*

**Board of Directors:**

- Beth Miller, Sandi Thorson, Charmaine Green, Stephanie Redlich, Cameron Walls, Emily Eversdijk, Nikki Kennedy, Jen Foley, Ashleigh Inman, Hans Potter *all in favour*

**(8:10 PM) Open forum ..... Sandi Thorson**

- Student Activities – West Van Field Hockey: The PAC is exploring interest in having students participate in external activities, such as West Vancouver Field Hockey. Further discussion needed to assess interest and feasibility.
- Welcome Back Slice Night – Date Preference: September 25 has been proposed as the date. Admin to confirm availability.
- Newsletter Coordination: Jillian will include our PAC newsletter link in weekly admin emails to parents to gain more exposure. PAC will need to provide link.
- Plans are underway for School Spirit Week, with fun theme days being considered, such as: Funday Friday, Rainbow Party, Pajama Day.

If you would like to submit any concerns or discussion topics before or after the PAC meeting, please email [president@ridgewaypac.org](mailto:president@ridgewaypac.org).

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Meeting Adjourned 8:17 pm  
Next PAC Meeting September 2025  
Meeting Notes: Stephanie Redlich