



## GENERAL MEETING MINUTES

TUESDAY, NOVEMBER 26 | 7:00 – 8:30 PM – LIBRARY + TEAMS MEETING

ATTENDEES:		
Afsin Ismail Ana Sales Beth Miller Cameron Walls	Carolyn Wendell Charmaine Green Daniel Pour Shahdah Jen Foley	Jillian Gordon Kendra Arkenstall Sandi Thorson Stephanie Redlich

### (7:07 PM) Call to Order Introductions ..... Charmaine Green

- We would like to take this time to acknowledge that we are on the traditional, unceded territories of the Tsleil-Waututh, Musqueam, and Squamish First Nations and to express my gratitude that we are able to host this event tonight on their beautiful lands.

### Administration Report..... Jillian Gordon & Kendra Arkenstall

#### Jillian Gordon, Principal

- **Ridgeway Rocks Program:** Focus on reinforcing positive behavior, targeting a 5:1 positive-to-negative feedback ratio. Collective rewards include: Afternoon recess games, sweet treat for the school, school-wide movie afternoon (e.g., *Inside Out 2*). New Initiative: Stickers labeled "Ask me how I rocked" will be distributed to students demonstrating positive behaviors. Staff will review the Code of Conduct during the December meeting.
- **Addressing Physical Violence:** Primary concern: Increased incidents during recess/lunch due to students in the "red zone." Zero-tolerance policy paired with education on behavior expectations.
- **Executive Functioning Skills:** Executive functioning identified as a key focus area in the school plan. Resource: *Smart but Scattered* book adapted to align with students' developmental levels. Adjustments made to ensure material is more attainable for Ridgeway students.
- **Budget Priorities:** Functional spaces with appropriate furniture. 1. Literacy resources. 2. Staff support for teaching executive functioning. 3. Technology upgrades (20 devices from the school, 10 from PAC).
- **Blue Playground:** Proposal deemed feasible and well-received.

#### Kendra Arkenstall, Vice-Principal

- **Litter Management:** Classroom sign-ups for garbage cleanup, fostering student ownership. Promoting waste-free lunches and potential PAC fundraisers for reusable bins/bags. FunLunch successfully reducing waste. Staff ensuring students have enough time to eat in classrooms.
- **Jerseys:** Completed inventory count.

### Approve minutes from at meeting ..... Charmaine Green

- Sandi Thorson approved the previous meeting minutes, Cameron Walls seconded.

### Budget Update..... Cameron Green

- Request for PAC to fund 10 iPads (\$6,899) using the remaining \$4,000 in the STEM trust account.
- Vote conducted – all in favour of purchasing iPads and using the remaining STEM funds.

### Upcoming Fundraisers & Events ..... Charmaine Green & Sandi Thorson

- **Purdys Orders:** Pickup December 12.



- **Lights Up Theatre Program:** After-school program featuring *Inside Out*.
- **FunLunch:** Volunteers needed.
- **Wolf Pack Hockey Game:** Hosting Ridgeway Day, with half of ticket sales supporting PAC.

**Parent Concerns / Open Forum ..... Charmaine Green**

- **Dishwasher Request:** School is seeking a donated dishwasher - if you are renovating and looking to get rid, the school would love one.
- **Crossing Guard:** Exploring options for increased coverage during lunch and other high-traffic areas. To be raised at the North Shore Safety Council meeting in December.
- **Class Reps:** Class reps are by volunteer only, we have a template you can send to the teacher in order to get parents to opt in. if this is something on a one time / one off basis, you can reach out to Jillian or Kendra and they will send to the parents.
- **Field Usage:** Is there any way to have the back field reopened during recess. Jillian and Kendra encouraging students to voice concerns to talk about it and explore students wants.
- **School Plan Committee:** If you are interested in joining the committee, please email Jillian.
- **MPR Update:** Now operational thanks to maintenance support.

*If you would like to submit any concerns or discussion topics before or after the PAC meeting, or anonymously, [please use this form](#).*

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Meeting Adjourned 7:50 pm  
Next PAC Meeting January 28 2025  
Meeting Notes: Stephanie Redlich